

## **Scientific promotion procedures in the Institute of Mother and Child in Warsaw**

### **§ 1**

These procedures regarding the promotion of researchers at the Institute of Mother and Child in Warsaw set out the rules for the promotion of researchers employed at the Institute of Mother and Child.

### **§ 2**

A person who jointly meets the following criteria may be promoted to the position of an adjunct:

1. has at least a doctoral degree in a relevant scientific discipline;
2. in the case of a physician, he has a clinical specialization;
3. was leading or is leading an individual project at least a statutory one;
4. in the case when the doctoral dissertation is:
  - a scientific monograph - he is the first author of an article published on the basis of the doctoral dissertation in a scientific journal having an Impact Factor,
  - a collection of published and thematically related scientific articles - he is the first author of an article published in a scientific journal having an Impact Factor.

### **§ 3**

1. From January 1, 2020 a person who jointly meets the following criteria may be promoted to the position of an Institute's professor:

- 1) has a postdoctoral degree;
- 2) is the first author, corresponding author or senior author of works with a total Impact Factor value  $\geq 5$  accepted for publication after being awarded the postdoctoral degree;
- 3) is a promoter in the initiated, open or completed doctoral dissertation;
- 4) applied for at least one research grant awarded in a competition by an external institution financing scientific research;
- 5) received a positive opinion of the Institute's Scientific Council regarding his scientific and research plans.

### **§ 4**

1. A researcher submits an application for promotion to the Director of the Institute of Mother and Child.

2. The researcher attaches to the application documents confirming compliance with the requirements contained in § 2-3 of the Procedures and the opinion of the Head of the organizational unit.
3. After reviewing the application, the Director shall forward it to the Deputy Director for Scientific Research, who within 30 days from the date of receipt convenes a meeting of the Science Committee to give an opinion on the application.
4. The chairman of the Science Committee shall immediately forward the application for promotion along with the opinion of the Commission for the opinion of the Scientific Council of the Institute of Mother and Child.
5. The Scientific Council adopts a resolution on giving opinion on the employee's promotion at the next meeting and submits it to the Director of the Institute.
6. After becoming acquainted with the resolution of the Scientific Council regarding the promotion of the employee, the Director of the Institute takes the decision on the promotion or refusal to promote a researcher within 14 days from the date of receipt and forwards the decision to the Human Resources and Payroll Department of the Institute.

## **§ 5**

The criteria for promotion to scientific positions specified in these Regulations should be properly applied in the competition for a scientific position for persons not employed at the Institute of Mother and Child in Warsaw.